



Blyton cum Laughton CE Primary School

Policy for ALL Visitors

Monitoring responsibility	K Duke (Headteacher)
Review date	Sept 2028
Head teacher's signature	
Chair of Governor's signature	
Date ratified	Sept 2024

RATIONALE

Blyton cum Laughton CE Primary School has a duty to provide a safe and secure environment for its visitors, staff and pupils. Violent or abusive behaviour will not be tolerated and decisive action will be taken to protect visitors, staff and pupils.

DEFINITIONS OF TERMS:

ABUSE:

This includes any threats and abusive language used to staff and other visitors. This includes profanities and language which is deemed unacceptable in a school or work environment. This includes any direct insults or foul language used face-to-face or on the telephone or in direct written communications or those posted on Social Media. The school reserves the right to make this judgement.

THREATENING BEHAVIOUR

It should be noted that if staff feel threatened then it will be reported for further action.

Threatening behaviour includes verbal as well as physical abuse. Aggressive behaviour which makes anyone feel unsafe will be included in the definition of these terms.

SCOPE AND PURPOSE

The use of this policy only applies to violent or abusive visitors who are aged 18 years or over, and young people who are under 18 but which are not pupils at Blyton cum Laughton CE Primary School. However, we will challenge inappropriate behaviour of young persons below that age.

ENTERING AND LEAVING THE BUILDING

All visitors to the schools, including parents and carers MUST enter through the main reception. Entry to school must not be through open classroom fire doors or via the external doors leading onto the playground unless invited to by a member of staff. The school reserves the right to control all access and exit points to monitor the behaviour of visitors.

STANDARDS OF BEHAVIOUR

The following examples of behaviour are not acceptable at the school.

- Excessive noise e.g. loud or intrusive conversation or shouting
- Threatening or abusive language involving swearing or offensive remarks
- Derogatory, racial or sexual remarks
- Malicious allegations relating to members of staff, other visitors or children
- Offensive sexual gestures or behaviours
- Abusing alcohol or drugs within the school grounds
- Drug dealing
- Wilful damage to school property
- Theft
- Threats of violent behaviour or specific threats aimed at staff
- Physical violence of any type
- Threats made to other visitors, parents, carers, staff, children or visitors at this school
- Threats and defamatory language on social media
- Inappropriate use of mobile devices

SANCTIONS

Visitors who display any of the above behaviours, or anything other deemed to be inappropriate by the Headteacher or teacher in charge will be asked to calm down and be offered the opportunity to explain their actions. They will be asked to come to a safe area.

Continued failure to comply with the required standard will result in the visitor being politely asked to leave the premises.

Failure to comply with this request will result in the Police being contacted for the individual to be removed from the premises.

Any visitor behaving in an unlawful manner will be reported to the police. The Governors of Blyton cum Laughton CE Primary School will seek the application of the maximum penalties available in law via a solicitor. The school will prosecute all perpetrators of crime on or against school property and assets as well as children, parents, carers, staff and visitors of any site.

Legal action:

The school reserves the right to seek legal advice at any time and sanctions may include any of the following:

- A letter from the Headteacher to warn the perpetrator that this behaviour is unacceptable which may or may not be referred to the school's Solicitor
- A letter from the school's Solicitor which may or may not include one or all of the following sanctions:
 - Restrictions on access to school
 - A 3 month ban from entering school premises
 - A 6 month ban from entering school premises
 - A permanent ban from entering school premises
 - Restricted access to speaking to staff alone
 - Restricted access to staff via the telephone
 - Referral to the Police for further action
 - A legal action pursued through the courts

Please note: A temporary ban will be in conjunction with close monitoring and a review meeting alongside a Governor of the school. This may also include the school's Solicitor who may require the perpetrator to sign an agreement with regard to future behaviour.

Abusive incidents may be reported to the Police and the school will co-operate with any investigation.