




Blyton cum Laughton Church of England Primary School CHARGING AND REMISSION POLICY

Monitoring responsibility	K Duke (Headteacher)
Date ratified	September 2023
Head teacher's signature	
Chair of Governor's signature	
Review date	September 2024

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums and venues of interest to support the Curriculum
 - Diocesan events
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to the cinema, theatre or other performing arts venues

3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the Curriculum, we do not make any charge for the education but will charge for travel expenses and will make a charge to cover the costs of board and lodging. Parents who receive state benefits may be exempt from payment if they wish.
- 3.2 Where such visits take place at weekends or during school holidays, or are not directly organised to support the curriculum, then these will be regarded as 'optional extras' and parents will be asked to meet all or part of the costs.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. Peripatetic music teachers teach individual or small group lessons and charge at the current County rate. We make a charge for these lessons. Parents in receipt of some state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 1 and 2. These take place in school time and are part of the Curriculum. We request voluntary contributions of between £14.00 and £22.00 per child dependent on the number of sessions to cover the cost of the transport to and from the Leisure Centre. We inform parents when these lessons are to take place at the beginning of each term.

6 School Meals

- 6.1 The option to purchase schools meals from the school's School Meals provider is available to children at the cost per meal as set out below:

Child's meal: £2.40

Children at the Laughton site are eligible for Universal Infant Free School Meals.

Staff meals may be purchased.

- 6.2 Payment for meals are paid directly to the school for the services of the provider, Ideal School Meals

7 Tuck Shop

- 7.1 The school offers a Tuck Shop at the Blyton site. Refreshments are served at morning break at individual costs as set out by the school at any point in time. Children pay for refreshments at the Tuck Shop. (Due to Covid-19 the Tuck Shop is currently closed)

8 Damage and Breakages

- 8.1 Where it is clearly proven that a pupil is responsible for damage, breakage or loss of school property, parents will be asked to make a voluntary contribution for repair or replacement.

It is hoped that all parents will appreciate that schools can ill afford such loss or damage which inevitably impairs the education of all pupils.

9 School Lettings

- 9.1 School Lettings are agreed with the caretaker and charged in line with County scale of letting charges issued annually.
- 9.2 School Lettings Scale of Letting Charges for the School Hall (see separate sheet) (including use of servery, disabled toilet and shower) Please note: This agreement requires payment in advance.
- 9.3 All facilities must be left in a clean and tidy condition. The hirer must be 21 years or over and all parties must have a responsible adult on the premises at all times.

10 Legal Documentation

- 10.1 There may be occasions when the school agrees to complete legal documentation at request of parents and legal guardians, for example Passports. The school will request

a donation of not less than £5.00 per application completed which will be paid to school funds.

The Board of Governors has drawn up this Policy to meet the very complex legal demands of the government's Education Reform Act, bearing in mind that MOST educational activities will continue to be offered free of charge to all pupils. It is the Board of Governors' intention to review the policy annually. Particular queries should be addressed to the Headteacher.

Approved by Blyton cum Laughton Board of Governors on _____

Date of Next Review: September 2024